



ACCOUNT APPLICATION

1. COMPANY DETAILS

Company Name:	Length of trading:	years	months
Registered Address:			
Website:			
Contact Name:	Position:		
Phone:	Fax:		
Email Address:			
Company Registration No.:	VAT No:		

2. ACCOUNTS CONTACT

Name:	Position:
Phone:	Fax:
Email Address:	

3. PERSON(S) AUTHORISED TO MAKE BOOKINGS

(ATTACH ADDITIONAL SHEET IF NECESSARY)

Name 1:	Position:
Phone:	Fax:
Email Address:	
Name 2:	Position:
Phone:	Fax:
Email Address:	

4. PAYMENT OPTIONS

Please tick appropriate box

- I/We wish to settle monthly invoices by company credit/debit card (please complete part 5 & 7)
- I/we wish to settle monthly invoices by payment from my bank account (please complete part 6 & 7)



5. CREDIT/DEBIT CARD DETAILS

Card Type: (e.g. Mastercard, Visa, Amex etc.)		
Card Number:		
Valid from:	Expiry date:	Issue number:
Name: (as it appears on the card)		
Statement Address:		
		Postcode/Zip :
Phone:	Fax:	

I authorise you, until further notice in writing to Sterling Executive Travel, to charge my credit/debit card account with unspecified amounts on or after the 14th day of each month in respect of Sterling Executive Travel. I understand that I will be given prior notice of the charge in writing. I will advise you in writing immediately if the card becomes lost, stolen or if I close my card account or my card expires.

Cardholders Signature	Date
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6. BANK DETAILS

Bank Name:	
Bank Address:	
Account Name:	Sort Code:
Account Number:	

7. TRADE REFERENCES

Please give details of two companies you have traded with for more than 1 year			
(1) Company:		(2) Company:	
Address:		Address:	
Contact:		Contact:	
Position:		Position:	
Phone:		Phone:	

I/We have read your terms and conditions and agree to be bound by them.
 Sterling Executive Travel reserves the right to refuse service to Clients who are in arrears.
 All accounts are subject to a 10% service & administration charge and VAT at 17.5% where applicable

Name	Signature
Position	Date